



# TOWN OF SWAMPSCOTT

S. PETER KANE  
TOWN PLANNER &  
ENERGY EFFICIENCY MANAGER

## PLANNING DEPARTMENT

ELIHU THOMSON ADMINISTRATION BUILDING  
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

# ATLANTIC CROSSING SUBCOMMITTEE MARCH 24, 2015 MEETING MINUTES

**Time:** 4:15– 4:40 pm

**Location:** Atlantic Crossing subdivision, Lot 3 (#6)

**Members Present:** Naomi Dreeben, Angela Ippolito, Pete Kane

**Members Absent:** none

**Others Present:** Michael Callahan

Meeting opened at 4:15p with all members of the subcommittee present.

The committee members asked to wait until the next meeting to approve minutes from the last meeting.

The subcommittee then began the review with a walked through the home that had been constructed on Lot 3 (6 Atlantic Crossing). They checked the finish work, noted the close (but allowable) proximity of the home to the rear lot line and abutting home, and the lack of protection under the front porch to keep out animals. They also counted the number of bedrooms in the home – three bedrooms. They discussed the fact that the home had about the same square footage as the other homes but because it was only a three-bedroom, it felt more open.

The subcommittee then went through the checklist of items for the sign-offs of the Certificate of Substantial Completion and Certificate of Performance.

The building permit had been granted within the 24-month requirement. A certificate of occupancy had been granted the previous Friday (March 20). There was no escrow needed for the landscaping because this home had its landscaping installed last year.

A. Ippolito made a motion that the subcommittee would approve both certificates, seconded by N. Dreeben; approved unanimously.

Meeting adjourned at 4:40p.

S. Peter Kane  
Town Planner / Energy Efficiency Manager